

Bramhope Scout Campsite Risk assessment – Archery

Name of activity, event, and location	Use of Archery @ Bramhope Scout Campsite	Date of risk assessment	13/5/2024	Name of person doing this risk assessment	Angie Foley John Smallwood
		Date of next review	1/5/2025		

What could go wrong? What hazard have you identified? What are the risks from it?	Who is at risk?	What are you going to do about it? How are the risks already controlled? What extra controls are needed? How will they be communicated to young people and adults and remain inclusive to all needs?	Review & revise What has changed that needs to be thought about and controlled? Keep checking throughout the activity in case you need to change what you're doing or even stop the activity. This is a great place to add comments which will be used as part of the review, <i>ensure comments are passed to Site Manager</i>
Management of Activity Appropriate clothing	All involved in activity	Leader in Charge (LinC) of activity is the permit holder for Archery session. LinC will have overall charge and responsibility for safety and discipline. LinC MUST supervise activity at all times. Loose clothing to be removed or secured. Long hair to be fastened back. Wrist guards to be worn	
Range & Terrain Falling onto arrows whilst carrying thwm. Overdrawing bows. Tripping on or being injured by stray/defected arrows	All involved in activity	All sessions to be run according to published best practice as set out by the GNAS Range to be inspected for trip hazards before session begins by LinC Appropriate length arrows should be used Appropriate sized bows should be used Range danger areas/exclusion zones to be established and clearly marked out by LinC Spectators and those waiting to shoot should be restricted to designated areas	
Behaviour hazards arising from actions of group members ie: overcrowding or inadequate supervision	All involved in activity	Authorised leaders to be in attendance throughout. LinC requires additional adult support to maintain discipline in waiting areas/spectator areas Maximum group size on firing line to NOT exceed number of targets Safe waiting area to be established to avoid overcrowding on the range Groups to be briefed on standards of behaviour prior to session beginning. Persistent indiscipline may result in the young person being excluded from the session or the session being terminated.	
Supervision	All involved in activity	ONLY qualified and site approved instructors to run sessions Instructors to control participants during activities, additional leaders support required at all times Instructors to STOP all archery activities immediately if the safety of the range, participants or any other site users/members of the public are compromised.	
Weather	All involved in activity	Sessions to be cancelled in the event of adverse weather ie: high winds, cross winds, heavy rain, sleet, snow or reduced visibility Judgement is based on experience and opinion of the LinC (Lead instructor), this decision is final	
Members of the public	Individuals	Range danger areas to be monitored at all times Instructors to be watchful for participants aiming obviously high or wide of targets Session to be stopped if people are seen to be straying onto range or exclusion areas	

Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.