

## Leaf Hammering

|                                       |                          |                         |          |   |             |
|---------------------------------------|--------------------------|-------------------------|----------|---|-------------|
| Name of activity, event, and location | Leaf Hammering headbands | Date of risk assessment | 2/6/2024 | Name of person doing this risk assessment | Angie Foley |
|                                       |                          | Date of next review     | 1/6/2025 |   |             |

| What could go wrong?<br>What hazard have you identified?<br>What are the risks from it? | Who is at risk?              | What are you going to do about it?<br>How are the risks already controlled?<br>What extra controls are needed?<br>How will they be communicated to young people and adults and remain inclusive to all needs?  | Review & revise<br>What has changed that needs to be thought about and controlled?<br>Keep <b>checking</b> throughout the activity in case you need to change what you're doing or even <b>stop</b> the activity.<br>This is a great place to add comments which will be used as part of the review, <i>ensure comments are passed to Site Manager</i> |
|---|------------------------------|--|--|
| Overall supervision & Control   | All involved in the activity | A Leader in Charge (LinC) must be identified prior to or at the start of the session.<br>The LinC must be in attendance throughout the whole session<br>Appropriate ratio or leaders to young people to allow effective supervision, this will depend upon age and abilities of participants, to be determined by LinC<br>LinC to stop all activities immediately if the safety of participants or any other site users/members of the public are compromised. |  |
| Creative Area   | All involved in the activity | A safe area should be chosen prior to users beginning an activity.<br>Briefing as to safe use of hammers before activity begins<br>Participants to collect leaves/flowers etc to create design, advise where these can be collected from to avoid any other activities on site   |  |
| Hammering Area  | All involved in the activity | A safe area should be chosen with plenty of space between participants<br>Hammers should be placed down once activity finished and NOT carried at any point.<br>Supervision required at all times to avoid injury  |  |
| Weather   | All involved in the activity | Sessions to be cancelled in the event of adverse weather. Decision to be made by LinC  |  |
| Behaviour   | All involved in the activity | Groups to be briefed by LinC on standards of expected behaviour<br>LinC to supervise behaviour at all times with additional Leader support<br>Persistent indiscipline may result in the young person being excluded from the session or the session may be terminated.   |  |
|   |                              |  |  |



Don't forget, as part of your programme planning, you should have contingency activities in reserve just in case you can't do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.