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| **Name of activity, event, and location** | **Full Site @ Bramhope Scout Campsite** | **Date of risk assessment** | **15/04/2025** | **Name of person doing this risk assessment** | **Angie Foley**  **John Smallwood** |
| **Date of next review** | **15/04/2026** |

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| **What could go wrong?**  What hazard have you identified?  What are the risks from it? | | **Who is at risk?** | **What are you going to do about it?**  How are the risks already controlled?  What extra controls are needed?  How will they be communicated to young people and adults and remain inclusive to all needs? | **Review & revise**  What has changed that needs to be thought about and controlled?  Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review*, ensure comments are passed to Site Manager* |
| Camping Areas – risk from fire, slips & trips, fumes (carbon monoxide from naked flames)  Risk from falling branches/trees | | Any site Users | Adequate separation between camping groups to prevent fire spread.  No combustibles within the separation distance  Open fires to be kept well clear of tents/camping equipment  NO naked flames in tents  Sufficient ventilation to be considered when equipment used in cooking tents  Gas appliances to be regularly serviced, hoses dates to be checked and replaced if necessary  Suitable firefighting provision to be considered & available. Fire buckets as a minimum  Sites to be kept tidy and free of trip hazards  Groups to have policy on use of knives & axes  Activities to be kept separate from tents and subject to individual risk assessments.  Ensure all aware of risk of falling branches – increased in windy weather  **This element to be subject to site users own risk assessment** |  |
| Climbing Tower  unsupervised use | | Any site Users | Fence to be maintained and kept locked when not in use.  Signage to be visible, warning site users to keep out no unauthorised accessed  See separate Risk Assessment for Tower use. |  |
| Low Ropes Course  unsupervised use | | Any site Users | Fence to be maintained and kept closed when not in use.  Signage to be visible, warning site users to keep out no unauthorised accessed  See separate Risk Assessment for use of Low Ropes Course |  |
| Boundary walls & fences  Woodland areas  Fields | | Any site Users | NO climbing on boundary walls and fences, most walls are dry stone and therefore not suitable for climbing  No removing of rocks from walls  Ensure all aware of risk of falling branches/trees – increased during windy weather  Surfaces uneven underfoot and due care to be taken.  **CAUTION – open water on site, ditches & pond area** |  |
| Sewerage Treatment plant &  Gas Storage compounds | | Any site Users | Fence to be maintained and kept locked when not in use. Area kept free of overgrowing vegetation.  Signage to be visible, warning site users to keep out no unauthorised accessed. No smoking/vaping signage visible.  Maintenance to be undertaken by contractors. |  |
| Climbing Frame/Den building area | | Any site Users | Equipment to be checked regularly by site team. Users to please report any damages.  **This element is subject to users own risk assessments** |  |
| Buildings – Ashton centre, the Lodge, John Briggs centre & Annex | | Any site Users | Buildings to be kept locked unless in use by site visitors/site staff.  See separate risk assessments for buildings use. |  |
| Barn | | Any site Users | Barn doors to be kept locked at all times, unless in use by site staff.  Maintenance area within barn, NO access for site visitors.  Activity area to be supervised when open. See separate risk assessments for activities. |  |
| Office/Reception/Site shop/Bear House | Any site Users | | Office/reception/Site shop to be locked when not in use  Office area for use by site staff only.  Reception area to be open when Duty manager present.  Site shop to be accessed using ramped entrance to rear of building. Door securely fastened open when shop in use. Group leaders to supervise waiting line for shop.  Bear House door to be kept locked |  |
| Squirrel Square | Any site Users | | Fence to be maintained and gate to be kept closed when not in use  Equipment to be kept in storage areas  Foliage to be trimmed as required and removed to ensure safe play space  Gravel pit to be checked prior to use by users  **This element is subject to users own risk assessments** |  |
| BBQ Area/campfire Circle/Wood store | Any site Users | | BBQ area to be kept clear at all times. Groups to provide own equipment  Campfire Circle, When in use suitable firefighting provision to be considered and provided. Fire buckets minimum. NO climbing, running along seating area.  Wood store, wood to be stacked so easily accessible. Not stacked too high  **This element is subject to users own risk assessments** |  |
| Car Park | Any site Users | | Supervision in car park area required at all times.  Car Park NOT to be used as play/free time area by groups using the site.  **This element is subject to users own risk assessments** |  |

Don‘t forget, as part of your programme planning, you should have contingency activities in reserve just in case you can’t do what was planned or you need to stop half way through. Make sure this is shared with those involved, so everyone knows how to respond. You should have risk assessed contingency activities prior to them taking place and communicated key information to those involved as with all activities.